

**Grundy County Health Department
Environmental Health Intern**



Date of Posting: February 7, 2022
Applications Accepted: Posted until filled
Job Title: Environmental Health Intern
Department: Health Department
Reports To: Director of Environmental Health
Employee Status: Part-time Internship
(Funded by the IL Department of Public Health Vector Surveillance Grant)
Salary: \$12.00/hr (15hrs/week)

SUMMARY:

The Environmental Health Intern will be responsible for the operation of the setting mosquito traps, collecting mosquitos for testing, sorting out the desired species, and collecting dead birds to be sent to State laboratories for testing. This position is under the direct supervision of the Director of Environmental Health and will require a schedule of 7.5 hour days for 2 days a week during the peak period. A Grundy County vehicle will be provided for necessary travel.

ESSENTIAL DUTIES:

From May 1, 2022, through October 15, 2022, intern will assist the EH staff in completing grant deliverables for the IDPH Vector Surveillance grant.

ESSENTIAL FUNCTIONS & RESPONSIBILITIES:

1. Collecting and sorting mosquitos,
2. Maintaining mosquito traps,
3. Collecting dead birds for testing,
4. 7.5 hours per day, 2 days a week (Tuesday and Friday)

MINIMUM REQUIREMENTS/QUALIFICIATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION AND EXPERIENCE:

High school diploma or GED, with an interest in Public Health and/or the field of Environmental Health

SUPERVISORY RESPONSIBILITIES:

None

CERTIFICATES, LICENSES, REGISTRATIONS:

A valid Illinois Driver's License and auto insurance

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, ordinances, technical releases, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organizations.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret graphs.

REASONING ABILITY: Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving variables in sometimes unique situations.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions. While performing the duties of this job, the employee is frequently required to stand and walk. The employee is occasionally required to sit. Specific vision abilities required by this job include close vision.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions. While performing the duties of this job, the employee is frequently exposed to outside weather conditions. The noise level in the work environment is usually moderate.

TO APPLY: Candidates must meet the minimum requirements of the position in order to be considered.

Send resume and salary requirements to HR@grundycyco.org with "Environmental Health Intern" in the subject line or mail to Grundy County Administration, Attn: HR 1320 Union Street, Morris, IL 60450.
No phone calls please.

Grundy County is an Equal Opportunity Employer and will give consideration to all qualified applicants for employment without regard to race, color, religion, national origin, ancestry, age, sex, marital status, order of protection status, disability, marital status, sexual orientation, pregnancy, or unfavorable discharge from military service as those terms are defined in Section 1-103 of the Illinois Human Rights Act (775 ILCS 5/1-103).

Intern Signature _____ Date _____

Supervisor Signature _____ Date _____