
County of Grundy



Date: February 22nd, 2022

To: Jail Medical Services Providers

From: Eric Werden, Chief Deputy

RE: RFP- Inmate Medical & Mental Health Services : **ADDENDUM NO. 1**

This Addendum shall consist of the following items:

1. There is a big water mark that says NOT FOR BID over the entire RFP. Is this actually OUT FOR BID?
 - Yes, the Jail Medical Services is out for bid. Proposers must obtain the “non-watermarked” RFP Document to use for the proposal. Please send an email request to Chief Deputy Eric Werden at ewerden@sheriff1.com or obtain in person at the Grundy County Sheriff’s Office at 111 E. Illinois Ave, Morris, IL 60450 during regular business hours M-F 8:00AM to 4:30PM CST.
 2. On page 3 under section 1 it states the contract will be for two (2) years commencing December 1, 2021, with an option to renew for up to three (3) additional years based upon satisfactory performance. However, on page 3, the start date is listed as April 1, 2022. When is the actual start date? I would assume April 1, 2022
 - Due to clerical errors in the Legal Notice publication the following is the correct start date for service is **May 2, 2022.**
 3. On pages 3 and 7, the last day for an addendum would be February 23, 2022, by 4:00PM. With shipping delays with even FedEx Next day priority, it is sometimes taking FedEx as many as 4 to 5 days to deliver the product. Would Grundy County consider pushing the due date back with this date for the addendum remaining firm until mid-March (March 18, 2022)?
 - Grundy County will not accept any proposals after the published bid opening date and time of March 25, 2022, at 10:00AM CST.
 4. On page 2, the deadline is March 25, 2022, but on pages 3, 7, and 8 the deadline is February 25, 2022. When is the correct due date? Would Grundy entertain the possibility of extending the deadline (If it is due February 25, 2022) as discussed above?
 - Due to clerical errors in the dates provided in the Legal Notice and the RFP originally posted on the county website, corrections have been made and are as follows:
 - i. Last date to submit questions: February 21, 2022
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- ii. Last date for posting addenda: February 23, 2022
- iii. Deadline to submit proposals: March 25, 2022, 10:00AM CST
- iv. Proposal opening: March 25, 2022, 10:00AM CST
- v. Anticipated final board approval: April 13, 2022
- vi. Begin Medical / Mental Health Services in the jail: May 2, 2022

5. What systems are currently in place at the jail? How is inventory currently stocked and monitored? Who does the pharmaceuticals and supplies ordering right now?
 - Inventory is stocked and monitored by the current Medical Contractor nursing staff. Pharmaceuticals and supplies are being ordered by the jail nurse when supplies run low, or inmates require additional or new medications. Medication is shipped to the facility via UPS. If a medication is needed immediately, the medical provider has a protocol to contact the nurse practitioner, who then follows a process to have medication available for pickup at a local pharmacy near the jail. The contracted medical provider also offers training to corrections staff in areas of med-pass, med-reporting/documentation, Medication Administration Record (MAR), mental health awareness, excited delirium, basic first aid, obtaining vitals, suicide prevention/and awareness, etc.
6. Are there any issues/areas for improvement that you would like to see addressed with a new contract management group?
 - The lack of consistent nursing and mental health staffing have been a problem for the past three years. Each time a new nurse comes into the facility it takes them several hours to become acclimated with the inmate patient medical call, charts, etc. This results in less time to see and treat inmates. We have faced numerous no call/no shows with our mental health professional.
7. Are there specific tour dates? If not, can you please provide some dates that would be convenient for a facility tour?
 - The Grundy County Jail will not have a site tour. The Grundy County Jail has a dedicated office for the medical/mental health provider.
8. In general, how many inmates have medical issues? Average number of sick calls per day/week?
 - The Grundy County Jail has an average of 15-20 sick calls per week; this includes new intake screenings. A daily average is 4-5 sick calls.
9. Can we staff LPN/LVNs?
 - We are currently using LPN's for daily nursing and a nurse practitioner or physician visits our facility every other week to review charts, sign orders, see patients etc. We have an assigned on-call nurse practitioner and physician for after hour emergencies.
10. Does the mental health counselor have to be onsite, or can it be telehealth?
 - We are not currently using telehealth and prefer in person treatment, assessments, and evaluations. We may consider telehealth for emergency situations or during a time when

the mental health professional is not in our facility and the need for mental health is immediate.

This Addendum is also posted on our website: www.grundyco.org.

Please be advised this Addendum must be acknowledged on the appropriate RFP Form. Failure to do so may result in rejection of the RFP.

Eric Werden
Chief Deputy